

SWALLOW SCHOOL DISTRICT  
SCHOOL BOARD MEETING

OPEN TO THE PUBLIC

Tuesday, March 20, 2012  
Room 171 – 6:30 P.M.

AGENDA

- I. Call Meeting to Order – Karen Trimble, President
  - A. Pledge of Allegiance
  - B. Roll Call
  - C. Approve Agenda
- II. Commendations
- III. Citizens' Forum
- IV. Informational Items
  - A. Board Goals Progress Report
  - B. Salary Committee Report
  - C. Enrollment Update
    - 1. Resident Enrollment
    - 2. Open Enrollment Applications to date
  - D. Personnel Update
    - 1. Principal Hiring Update
    - 2. Master Schedule as Related to Staffing for 2012-2013
  - E. Business Services Update
    - 1. Substitute System Agreement

V. Action Items

A. Approval of 2013-16 Special Education Transportation Cooperative Agreement with Arrowhead High School

B. Approval of Minutes

1. February 15, 2012 – Regular Meeting
2. February 15, 2012 – Executive Session
3. February 21, 2012 – Work Session
4. February 28, 2012 – Work Session
5. March 5, 2012 – Work Session
6. March 8, 2012—Work Session
7. March 13, 2012—Work Session
8. March 13, 2012 – Executive Session
9. March 15, 2012—Policy Committee Meeting

C. Monthly Accounts

The Board will take action to approve expenditures as presented in the amount of \$542,537. In addition, the Board acknowledges the receipt of \$1,393,968 during the month of February 2012.

D. Personnel

1. Approval of Recommended Candidate for Principal Position
2. Acceptance of Resignations
3. Acceptance of Retirements
4. Approval of Individual Teacher Contracts for 2012-13 School Year
5. Approval of Retirement Benefits as related to the Employee Handbook.

6. Approval of Leave Provisions as related to the Employee Handbook.
  7. Approval of LTD Benefits as related to the Employee Handbook.
  8. Approval of Life Insurance Benefits as related to the Employee Handbook.
  9. Approval of Dental Insurance Benefits as related to the Employee Handbook.
- E. Business Services
1. Approval of Property Insurance Carrier Change
  2. Approval of Auditors for 2012-2014
  3. Approval of Copier Contract
- F. Second Reading of Policy Adoption
1. Employee Handbook
- G. First Reading of Policy Revisions
1. Open Enrollment – Policy 422
  2. School Admissions- Policy 420
  3. Electronic Paging Devices – Policy 452
  4. Job Descriptions
- VI. Discussion Items
- A. 2012-2013 Board Goals
- VII. Announcements
- A. Set Date for Special Board Meeting for Open Enrollment Determination
  - B. Set Date for Board Meetings June-December 2012

C. Future Meetings and Special Events

1. Early Release Day for Grading – March 30, 2012
2. Spring School Board Election – April 3, 2012
3. No School, Spring Break – April 6 – 13, 2012
4. Regular Board of Education Meeting – April 18, 2012
5. Early Release Day for Staff Development – April 23, 2012
6. Regular Board of Education Meeting – May 16, 2012
7. No School, Memorial Day – May 28, 2012
8. 8<sup>th</sup> Grade Washington, D.C. Trip—May 29-June 1, 2012
9. 8<sup>th</sup> Grade Graduation – June 6, 2012
10. Last Day of School, Early Release – June 8, 2012

VIII. Closed Session

At this time, the Board of Education will convene into Closed Session pursuant to Wisconsin Statute 19.85 (1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” This session is being held specifically to discuss individual compensation and benefits and take action on preliminary notices of layoff and non-renewal. (Roll Call Vote Required)

IX. Adjournment